



Parents At Wheatfields

Wheatfields Primary School Association Meeting
11 October 2022 - 6pm

MEETING MINUTES

Attendees: Theresa Thornton, Paula Melville, Kirsten McLaughlin, Jade Hockie, Sarah Hill, Debs Pope, Claire Probert, Katie Skinner, Marianna Whelan, Nicole Davies, Jessica Smith, Nicole Davies

Apologies:

Minutes of last meeting

Action items: None	Person to action	Deadline
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Approved

The minutes of the last meeting AGM on 2 November 2021 were circulated and approved

RESOLVED: to approve the Minutes and for the Chairman to sign these as a true and correct record of that Meeting

Welcomes

Paula Melville welcomed the attendees to the meeting.		
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Committee Reappointments

The Committee were all thanked for their efforts over the last year. The Chair and Secretary were willing to stand for re-election for a further year.

Kirsten McLaughlin will be stepping down from the treasurer role and Marianna Whelan was proposed as the new Treasurer

Chair – Paula Melville	Proposed by Katie Skinner Seconded by Kirsten McLaughlin
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Treasurer – Marianna Whelan	Proposed by Paula Melville Seconded by Nicole Davies
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Secretary – Jade Hockie	Proposed by Paula Melville Seconded by Katie Skinner
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Member - Katie Skinner	Proposed by Jade Hockie Seconded by Theresa Thornton
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Member – Nicole Davies	Proposed by Kirsten McLaughlin Seconded by Katie Skinner
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Claire Probert and Afshan Khan-Blacker are all willing to remain staff representatives

Chair's Report		
Action items	Person to action	Deadline
Paula shared her report with the attendees and thanked the committee and teaching staff for all their support during the year.		

Finance Report		
Action items	Person to action	Deadline
<p>Kirsten shared the financial report with attendees.</p> <p>The committee has spent more money than they raised this year, but this was deliberate in order keep money flowing into the school rather than having a large reserve in the bank.</p> <p>£6,664 was raised through fundraising, with the sponsored event raising the most (£2k). The summer fair raised around £1.5K and the online Christmas Fair raised approximately £1.3K. A further £858 came to PAWs through donations.</p> <p>The largest expense was the climbing equipment (£7K)</p>		

Head Teacher's Report		
Action items:	Person to action	Deadline
<p>Mrs Thornton thanked the committee for their work and shared that the climbing frame had been hugely appreciated by the pupils.</p> <p>TT has a wishlist for the coming year which she shared. This included:</p> <p>A new microphone / AV system for the hall Expanded playground equipment including monkey bars and rollover bars New playground markings</p> <p>This will be discussed further at the next committee meeting</p>		

Any other business		
Action items:	Person to action	Deadline
None		

Date of next meetings	
Committee Meeting	1 November 2022

The Chair declared the meeting closed at 7:55pm

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CHAIR

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DATE

