



Parents At Wheatfields

Wheatfields Primary School Association Meeting

13 September 2022 - 7.15pm

MEETING MINUTES

Attendees: Paula Melville (Chair), Kirsten McLaughlin, Jade Hockie, Katie Skinner, Ruth Leach-Murden, Claire Probert, Theresa Thornton, Rachel Pope, Jessica Smith

Apologies: Afshan Khan-Blacker

Minutes of last meeting:

Action items: None	Person to action	Deadline
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Approved

The minutes of the committee meeting on 22 June 2022 were circulated and approved.

RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting

Welcome

Paula Melville welcomed the attendees to the meeting.

Progress from last meeting

Christmas Fair

It was agreed to hold the Christmas fair on December 2nd. The catering staff will help with food and drinks.

Summer Fair

There was lots of positive feedback after the summer fair, including from stall holders. The layout worked well and a lot of families attended the event. The event raised £1488.76. It was noted that the uniform stall went well, but better signage is needed to ensure people realise the uniform is free. It was also noted that the rides took too long to pack up afterwards.

Treasurers Report

KM shared her report with the committee.

All payments are now up to date. The committee spent more than they made last year, but this was planned and there is still cash in the bank. The Committee raised almost 10,000 pounds and spent just over 12,000 pounds, with the biggest expense being climbing frame.

The basic commitments for this school year include

- Trophies
- Egyptian Day
- Leavers tops

The committee has enough money in the bank to cover all these commitments plus the life bus expenses.

KM Will be standing down as treasurer and the committee discussed possible replacements.

New Items for discussion

Used Uniform

The committee has used uniform left over from the summer fair. They discussed whether to keep it or to sell it, possibly through the Green School Shop. It was agreed to hold a used uniform sale at the school on October 21st. The uniform will be available at no charge, although parents /carers can make a donation if they choose to do so.

Tea & Tissues

Early Years children will start school on September 15th. PM will print out slips inviting parents to 'Tea & Tissues'.

AGM

The date for the AGM was set for the 11th of October at 6:00 PM. A notice will be sent out shortly.

Christmas

The committee discussed Christmas fundraising ideas.

The children will produce pictures for their Christmas cards soon and these will be sent out before half term.

The committee discussed holding a Christmas swap shop to support families who are struggling with the rising cost of living. The idea is that people donate good quality unused toys and gifts and swap these. This event could also include a Christmas jumper swap

The Christmas fair was confirmed for December 2nd. Potential stalls include:

- Hot dogs
- Mulled wine
- Cakes
- Face painting / fake tattoos
- Lotto game
- Penguin game
- Fruit machine (Offords School)

KS will contact stall holders from the summer fair to see if they are interested in taking a stall at the Christmas fair.

Dress Down Days

- Dress down days have been confirmed:
- Halloween - 21st October (nothing scary)
- Wear something Christmasy - Day of Christmas Lunch
- Valentines - 10th February (wear something you love)
- Summer - 23rd June

2022/2023 Events

The Committee discussed holding a Valentine disco on the 24th of February.

- Other fundraising ideas included:
- Pamper evening - 24th March
- Sponsored event - after Easter holidays
- Auction of Promises - May/June?

<p>Summer Fair - Jump up day (6th July?) Car boot sale</p> <p>Bags2School The next Bags2School Collection is the week of November 21st. They now require a minimum of 25 bags per pickup. The committee discussed advertising and having a longer drop off to get enough donations</p>		
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Any other business		

Date of next meetings		
The next committee meeting date is 2 November		

The Chair declared the meeting closed at 8:45pm

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CHAIR

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DATE