



# Parents At Wheatfields

Wheatfields Primary School Association Meeting

14 June 2022 - 7.15pm

## MEETING MINUTES

Attendees: Paula Melville (Chair), Jade Hockie, Nicole Davies, Ruth Leach-Murden, Katie Skinner

Apologies: Afshan Khan-Blacker, Naomh Campbell, Rachel Pope, Alex Jaggs, Debs Pope; Kirsten McLaughlin, Clare Probert, Leigh Gray-Thomas, Theresa Thornton

### Minutes of last meeting:

Action items: None

Person to action

Deadline

Approved

The minutes of the committee meeting on 25 April 2022 were circulated and approved.

**RESOLVED: to approve these Minutes and for the Chairman to sign these as a true and correct record of that Meeting**

### Welcome

Paula Melville welcomed the attendees to the meeting.

### Progress from last meeting

#### Sponsored Event

The sponsored event has taken and raised £2038.00

#### Tea Towels

310 tea towels have been ordered and should arrive within two weeks.  
PAWs expects to make £1.25 profit per tea towel.

#### Frozen Fridays

The committee agreed on the roles for volunteers at Frozen Fridays.

#### New Parents Evening

PAWs volunteers will attend the new parents evening.

#### Summer Fair

The committee agreed on some of the tasks in preparation for the fair:

Outside stalls – Katie

Raffle – Nicole

Advertising – Jade

TEN / Risk Assessment – Kirsten

11-12 helper will be needed on the day for:

Tombola

Wine Lucky Dip

<p>Drinks stall Games Guess the weight of the cake / Guess the number of sweets / Name the teddy / Lucky dip / Basketball game / Locked box)</p> <p>The committee compiled a list of the items needed for the fair and agreed on who would get these.</p>		
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<b>New Items for discussion</b>		
<p><b>New Treasurer</b> Kirsten will be resigning from her role as Treasurer, although she will remain on the committee. The committee discussed possible replacements.</p>		

<b>Any other business</b>		

<b>Date of next meetings</b>		
The next committee meeting date is TBC		

The Chair declared the meeting closed at 8:30pm

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**CHAIR**

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**DATE**