



Nene Way
St. Ives, Cambs.
PE27 3WF
Phone: 01480 466919
Fax: 01480 498248
www.wheatfields.cambs.sch.uk



Mrs Theresa Thornton
Headteacher
Mrs Emma Verney-Davies
Deputy Headteacher
Mrs Gemma Edwards
Assistant Headteacher

Friday 11th September 2020

Dear EYFS Parents/Carers,

It is so good to meet you and your lovely children starting their learning journey with us. Welcome to Wheatfields! Thank you for your support in getting your children onto our premises and collecting them. It is important that we review each drop off and pick up time at the moment in order to help everyone to remain safe. It is paramount that all parents and carers are able to wait safely at a social distance from other parents and carers during your 10 minute window. Please take advantage of the whole window and do not worry if you arrive and there is no one else by the gate – we are still expecting you and as long as you are within your 10 minute window you are not late.

Half day arrangements :-

- Drop off in the morning and for the afternoon session is at the green gate onto the playground and staff will be there to greet your children. Please remain 2 meters away from each other and staff members.
- At pick up time, we would ask you to find a space within the EYFS outdoor area to stand so that staff members can see you and allow your child to leave the classroom.
- If the outdoor area is too busy, you are very welcome to wait on the playground until there is more space in the outdoor area. Your child will stay with the staff until they have seen that you are there waiting in the EYFS outdoor area.

Full-time arrangements:-

- Drop off in the morning will be from the EYFS outdoor area and staff will be there to greet your children. Please remain 2 meters away from each other and staff members.
- If the EYFS outdoor area is full of people, please wait socially distanced on the KS1 playground until there is space to enter the EYFS outdoor area.
- At pick up time, we would ask you to find a space within the EYFS outdoor area to stand so that staff members can see you and allow your child to leave the classroom.
- If the outdoor area is too busy, you are very welcome to wait on the playground until there is more space in the outdoor area. Your child will stay with the staff until they have seen that you are there waiting in the EYFS outdoor area.

Please continue to talk to us raising any concerns so that we can continue to help and work together to keep our community safe.

Kind regards,

Theresa Thornton
Headteacher



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Wheatfields Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

