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Mrs Theresa Thornton
Headteacher
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Dear Parents and Carers,

Arrangements for dealing with adverse weather conditions

As the forecast is for snow this week, it is a good opportunity to remind you of the procedures we follow if school cannot open due to adverse weather conditions. Please note, a decision will always be made by 7am.

- For parents/carers who have given us mobile phone contact details, we will send a text to your mobile phone notifying you of a school closure. We will, additionally, send an email (Schoolcomms message) to parents who have provided us with email contact details.
- A message will be posted onto the school's website telling you that the school is closed - www.wheatfields.cambs.sch.uk
- We will notify the local radio station of our school closure – BBC Radio Cambridgeshire. Please listen early in the morning for any updates relating to Wheatfields Primary School.
- Information about school closures is placed on Cambridgeshire County Council's website www.cambridgeshire.gov.uk on bad weather days, or it can be accessed by searching for 'Cambridge School Closure'.

Parents of children attending Kids Club should be aware that if the school cannot open then Kids Club will remain closed too.

Yours sincerely,

Mrs Theresa Thornton
Headteacher

